COURSE OUTLINE: An introduction to the practice and theory of art exhibition and
gallery management in a variety of spaces: commercial galleries, non-profit artist run
galleries, university art galleries, museums, alternative spaces and digital exhibitions.
Accumulating experience to develop a philosophy for an exhibition space and carry it
through the entire process to an exhibition and opening.

GRADING: (1) Attendance; (2) Development of portfolio and class notes; (3) Extra Credit; group report. Exhibition proposal.

A - group report, attendance, portfolio and class notes
B - attendance, portfolio and class notes
C - portfolio and class notes.

SCHEDULE:
Aug 31    Introduction
Sept 2    Degrees and programs in the arts
Sept 7    What are your interests and areas within gallery management
Sept 9    Field of employment in the arts and degrees needed
Sept 14th  Philosophies of galleries and museums
Sept 16th  forming groups
Sept 21    groups meeting and starting to develop exhibition ideas
Sept 23    Internet, information resources
Sept 28    group meetings
Sept 30    invitations- e mail, mailers,
Oct 5      importance of provenance
Oct 7      construction needed for a gallery space
Oct 12     lighting requirements
Oct 14     storage and preparation spaces needed
Oct 19     groups meet with instructor individually
Oct 21  continuation of meetings
Oct 26  budget development
Oct 28  installation practices
Nov  2  wall preparation
Nov  4  group meetings
Nov  9  Crating construction
Nov16  shipping
Nov18  gallery location and its importance
Nov 23  Group meetings
Dec  2  model development of gallery for exhibition
Dec  7  invitations
Dec  9  gallery guides design
Dec 14  Catalogs
Dec 16  insurance and insuring exhibition
Dec 21  group presentations